



"Transforming Society for His Glory"

Secondary
Parent/Student
Handbook

Florida Bible Christian School Secondary Administration

Pastor Pete Tokar President

Mr. Tony Fajardo..... Secondary Principal

Mrs. Nancy Koenig..... School Business Administrator

Mr. Clifford Mack..... Guidance Counselor

Mr. Braulio Hernandez..... Athletic Director

Welcome to Florida Bible Christian School. We are thankful for the opportunity to partner with your family in the area of Christian education. This is a unique school where our students are endowed with the spiritual, intellectual, moral and physical capabilities to transform them into young men and women of solid Christian character.

Florida Bible Christian School curriculum and conduct codes are based on Biblical principals. All academics and activities are bathed in God’s Word. Our goal is to provide a Christ-centered environment where young people are educated spiritually, intellectually, physically, and socially to transform their world for Christ.

While our school exists to prepare students for life now and life in the hereafter, we cannot do the job alone. It is vitally important that the school and the home work in partnership – in support of one another – to help educate our students. In that process, communication is the most important resource that we have. Through work folders, progress reports, and conferences the school will keep parents informed about their student’s academic progress and conduct. Likewise, parents should be in contact with teachers and administrators whenever an issue or concern arises. Remember, communication can only be effective if it is transactional.

This handbook sets forth the standards, expectations, and rules that we feel will ensure a productive educational experience at Florida Bible Christian School. Parents, please review this handbook so that you understand and appreciate our program. Students, you will be held accountable for your actions in accord with the information found in this handbook.

Welcome and best wishes for an exciting year!

Contact Information

FLORIDA BIBLE CHRISTIAN SCHOOL
A Ministry of Florida Bible Church
9300 Pembroke Road, Miramar, FL 33025
(954) 431-6770 Broward (305) 621-3951 Dade
(954) 436-5475 Fax www.floridabible.org

Secondary Principal

tfajardo@floridabible.org

Extension 264

Admissions Office

clevak@floridabible.org

Extension 220

Athletic Office

bhernandez@floridabible.org

Extension 252

Attendance

bhardy@floridabible.org

Extension 230

Finance Office

jhurd@floridabible.org

Extension 226

Guidance Counselor

cmack@floridabible.org

Extension 237

Library/Media Center

ehernandez@floridabible.org

Extension 266

Registrar

adiaz@floridabible.org

Extension 255

School Nurse

lallen@floridabible.org

Extension 236

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I. Background Information

A. History

Realizing their accountability to God for what their children were taught, Florida Bible College faculty and staff were convicted of the need to provide preschool - 12th grade Christian education in South Florida. The school opened in 1976 and operated within the facilities of Florida Bible College until the fall of 1980, when the college relocated to Central Florida. At that time, Florida Bible Christian School was transferred under the ministry of Florida Bible Church, Inc.

In the fall of 1983, the church and school moved to its present campus in Miramar. When the church auditorium building was completed in 1988, the school acquired fourteen more classrooms, an art room, storage rooms, a choir room, and state-of-the-art computer labs. A new media center/science lab/classroom building was added in 1996. Additional construction and facility improvements are anticipated through our "Building a Legacy" capital campaign which was launched in 2004.

B. Location

The school is located in the southwest section of Broward County, between I-75 and I-95, just south of Fort Lauderdale and west of Hollywood, about twelve miles from the Atlantic Ocean. The buildings are situated on a fully developed and landscaped ten acre campus, which includes offices, classrooms, media center, cafeteria, chapel, computer labs, and science labs. The recreation area includes a baseball diamond, outside basketball courts, and a large well-equipped, fenced playground. In addition, the school uses a local park for sporting events.

C. Administration

Florida Bible Christian School is a ministry of Florida Bible Church, Inc. The church Elder Board oversees the entire ministry. The administrative team of the elementary principal, the secondary principal and the school business administrator are the decision making authority in the school over three divisions: preschool, elementary school (grades kindergarten -6) and junior and senior high school. (grades 7-12).

D. Accreditation

Florida Bible Christian School is accredited by the Association of Christian Schools International (ACSI), an international accrediting agency and Southern Association of Colleges and Schools (SACS), a regional accrediting agency. Both of these agencies are recognized by the State of Florida Department of Education as valid accrediting agencies. The preschool is licensed by the Association of Christian Schools International and registered with the Broward County Department of Children and Families.

E. Teachers

Teachers are qualified, dedicated men and women, who are called by God to minister to young people academically and spiritually. Teachers are degreed and certified by our accrediting association, and many are certified by the State of Florida. They combine years of experience and success in the field of education, many of them having served at the school for a number of years. The teachers love the students and work with the parents in providing the student with the resources needed to be successful today and into the future.

II. Philosophy and Objectives

A. Vision Statement

Florida Bible Christian School endeavors to educate children to know God, to understand themselves, and to transform society for His glory.

B. Mission Statement

The mission of Florida Bible Christian School is to provide a Christ-centered environment where young people are educated spiritually, intellectually, physically, and socially to transform their world for Christ.

C. Philosophy of Christian Education

Florida Bible Christian School is a ministry of Florida Bible Church, whose vision, mission and core values center on unwavering commitment to the grace of our God, the authority of the Bible and the pre-eminence of Christ in all things. Our doctrinal position, which all members of the school community uphold, is articulated in the Florida Bible Church Statement of Faith.

Florida Bible Christian School embraces a transformation model in that we recognize each child as made in the image of God, with worth and purpose beyond imagination. Our vision is that students will come to know God, understand themselves and transform society for His glory.

Florida Bible Christian School recognizes and values “the whole child,” and it is our mission to offer children a Christ-centered environment where they are educated spiritually, intellectually, physically and socially to transform their world for Christ.

Florida Bible Christian School is committed to being a vibrant community of faith and learning. In order to fulfill our vision and mission and to nurture our safe, caring and loving environment, the school community adheres to a set of core values grounded in biblical faith and inspired by the joy of learning.

D. Statement of Faith

We believe the Scriptures are the inspired Word of God, complete and without error, preserved by God, being the basis for one’s faith and practice. Therefore, to have fulfillment in life, one must have a saving knowledge of Jesus Christ and a subsequent life that is in harmony with the Scriptures. The message of salvation therein can be stated briefly, as follows:

- a. Man is a sinner by birth and practice. (Psalm 51:3; Romans 3:23)

- b. The just consequences of sin are eternal death and separation from God. (Romans 6:23)
- c. Infinite love compelled Jesus Christ, God in the flesh, to submit to death in man's place, going on to burial and resurrection in order to secure complete payment for all sin; thus restoring man to God. (II Corinthians 5:21; I John 2:1, 2)
- d. To have eternal life, one must trust in Jesus Christ; believing His substitutionary death is sufficient for sin's payment. (John 3:16)
- e. God's Word states that, upon trusting Christ as personal Savior, one is assured of eternal life from that moment forward. (I John 5:13)
- f. Christ indwells every believer, thus enabling that individual to "do all things through Christ." (Philippians 4:13)

E. Warrior Code (Core Values):

The Florida Bible Christian School Honor Code is based on positive character qualities. Each word stands for character traits that teachers, staff, and students will work to exhibit on a daily basis. It is our goal that FBCS Warriors and our school be identified with the positive qualities.

| | |
|------------------------|--------------------------------------------------------|
| Wisdom: | We strive to make godly choices. |
| Attentiveness: | We listen to God and the words of others. |
| Responsibility: | We are dependable and keep our promises. |
| Respect: | Our words and our actions honor God and each other. |
| Integrity: | We seek honesty and uprightness in all we do. |
| Obedience: | We obey the Word of God and honor authority. |
| Rejoicing: | We know the joy of grace. |
| Service: | We join Jesus Christ in transforming our broken world. |

III. Admissions

A. Policy

Students are accepted into the school on the basis of their character, scholastic record, test results, interview, and available space without regard to race, creed, color, or national and ethnic origin. Parents must have a genuine desire to have their children in a Christian school and be willing for them to abide by the school policies and program. Therefore, only the children whom we feel will adjust adequately to the program and whose parents agree to cooperate fully with the teachers and administration will be admitted and retained as students in the school.

B. Statement of Nondiscrimination

Florida Bible Christian School admits students of any race, color, or national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. FBCS does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational or admissions policies, and athletic or other school administered programs.

C. Enrollment Procedures

Enrollment in the school will be finalized upon completion of the following required steps:

1. An application form signed and dated by both parents or guardians.
2. Payment of all enrollment and book fees.
3. A record of completed immunizations as required for students in the State of Florida.
4. A certified copy of the child's birth certificate and a copy of the Social Security card.
5. A certified copy of the court order or final judgment, if parents are separated or divorced.
6. Entrance/placement tests for general ability and academic progress.
7. A copy of the student's most recent report card.
8. Receipt and approval of the conduct and academic records from the previous school attended.
9. Questionnaires (student, former teacher, pastor/community leader) answered and returned.
10. A copy of the student's scholastic and standardized testing record from the previous school (unofficial copy).
11. A parent/administrator/student interview is required for all students desiring to enter grades 7-12.
12. A signed Parent/Student Handbook "Statement of Agreement" form .

D. Re-enrollment Procedures

Students re-enrolling in the school must complete steps 1, 2, and 12, along with making sure all required immunizations are up-to-date. Students entering 7th grade must complete the Hepatitis B vaccine series.

Florida Bible Christian School reserves the right to refuse re-enrollment to students who have demonstrated disharmony regarding the purpose, objectives, standards, policies, rules, and regulations of the school or continue to intimidate a teacher or whose parents have not supported school policy. This is determined at the discretion of the administration. In addition, all financial obligations must have been met from the previous school year and all present accounts must be current in order for a student to be re-enrolled for the next school year.

E. Transfer Credits

Credits are usually accepted at face value as established by the school from which the student is transferring. FBCS does reserve the right to turn down any credits deemed unacceptable. Summer school may be required at any level if the test scores are questionable or credits are lacking.

F. Withdrawals

Student withdrawals from the school must be made in writing through the school office. Health records will be released to parents after a 2-day processing period. Official academic records are released school to school only.

G. Transcripts

It is the policy of the school not to release official transcripts or records directly to students or their parents. When transferring to a new school, Florida Bible Christian School requires a written, signed release from the student's parents to mail all cumulative records directly to the next school. Seniors or graduates requesting transcripts to be sent to colleges or employers must make requests for "Official Transcripts" in writing. "Unofficial" copies of transcripts will be issued to the student or his parents upon written request. Transcripts will not be released to families who have outstanding financial obligations to the school.

H. New Student Probation

New students enter Florida Bible Christian School on a probationary basis. A student new to the school must maintain a 2.0 grade point average the first semester. A student who fails to do so will be asked to transfer to a program more academically suitable for the child's needs. New students who are suspended or have three or more detentions will be required to withdraw from the school.

IV. Financial Information

A. Tuition

For the current tuition levels consult the "Tuition and Fee Information" statement. Tuition payments are made in 10 or 11 monthly payments. All tuition must be paid through FACTS Tuition Management. There is a 5% discount for each additional child from the same family. There is a 3% discount for those paying the year's tuition in advance.

B. Fees

All fees in excess of tuition (book fees, applications fee, athletic fees, etc) must be paid directly to the school. A statement of account is sent each month, and payment is due on the first of each month.

Payment Options:

1. Cash payments - please pay in person at the school office.
2. Checks should be made payable to Florida Bible Christian School.
3. PayPal – available through our website.

C. Late Charges

There is a service charge of \$25.00 added to an account for all payments not received by the fifth or twentieth of the month according to the parent selected payment due date.

D. Returned Checks

There is a \$40.00 service charge on all returned checks.

E. Past Due Accounts

Students may be temporarily suspended from classes or school activities for the non-payment of tuition. Students may be dis-enrolled for habitual non-payment of tuition. Students may not be re-enrolled for a subsequent academic year until

the financial responsibilities from the previous year are paid in full. Any costs associated with the collection of tuition by a third-party agency will be paid by the responsible party.

F. Refunds

The application fee is non-refundable should the student cancel or withdraw for any reason, unless it is at the request of the school. The book fee is refundable if the student is withdrawn before the beginning of the new school year. Prepaid tuition for months in which a student does not attend school shall be refunded if the student has been withdrawn properly. If a student attends any part of a billing cycle, charges for the entire billing cycle will be due. Refunds will be made within 10 business days.

G. Referral Credit

A \$100.00 credit will be given to the referring family for each new student who enrolls and completes the entire school year at FBCS.

H. Financial Aid

Florida Bible Christian School is able to offer a limited amount of financial aid to our student's families. A request for financial aid should be submitted to the school office in writing and be accompanied by the most recent 1040 Form. Requests for the subsequent school year should be submitted no later than the last day of February of the preceding year. Upon receipt of the letter and tax forms parents will be required to complete a financial disclosure statement that is reviewed by an outside agency. This agency will evaluate the financial information and make a recommendation to the school. The fee for this evaluation is \$25.00 and is paid to the agency by the applying family. Upon receipt of all information FBCS will notify families of possible aid. It is important to note that we have a very limited amount to use in assisting families and, unfortunately, not all families that qualify for financial aid will be accommodated. FBCS does not award scholarships based on academic performance or sports participation – all financial assistance awarded is based solely on demonstrated financial need.

I. Textbooks

There is a yearly consolidated fee per student which helps to cover the cost and use of all textbooks, lockers and locks, and related academic materials. Should a textbook be lost, stolen, or damaged, the student will be required to pay the replacement cost. All non-consumable books remain the property of the school and must be returned without excessive wear.

J. Fundraising

Students and their families are encouraged to participate in school-wide fund raising. Individual classes, clubs and athletic teams may hold specific fundraisers, as long as they are properly approved. In the interest of the safety, students are not to solicit "door to door" for any fundraising programs.

V. Attendance

A. School Hours

7th-12th Grades 7:45 a.m.- 3:00 p.m.

All students must be in their respective classrooms by 7:45 a.m. or they will be marked tardy. Junior and senior high school students not involved in a supervised after school activity must be picked up by 3:15 p.m. or go to an area reserved for them to wait.

B. Absences

In order for a student to gain the most from school, he/she must be regular in attendance. This holds true in every grade level, as learning takes place every day, all day. If a child is absent, the office should be notified by 10:00 a.m. Due to lesson plan considerations and changes, the teacher is not obligated to give the student work in advance. A student must attend school for a total of four hours in a day to be counted present for perfect attendance purposes.

1. Accumulated Absences

Since academic instruction, and resultant understanding, is a process of building knowledge, excessive absences severely handicap the student from appropriately mastering the material. The following policies on absences should be reviewed carefully:

- a. A student may not be absent from school more than nine times per semester or 18 times during the school year, except under extreme situations and medical conditions. This is mandated by the State of Florida, and it holds true for students in grades 9-12, due to the state credit-hour requirements for graduation.
- b. Students exceeding the 18 day maximum regulation may be required to submit a written petition to the administration explaining the reason(s) for the absenteeism, including doctors' excuses. Penalties include mandatory make-up work, required tutoring after hours at an additional fee, summer school, loss of sports participation, loss of academic credit, or withdrawal from the school. All hours missed above the 18 allowed must be made up in summer school at Florida Bible Christian School at an additional cost. Otherwise, no credit is given for that particular semester or school year.

2. Excused Absences

- a. Death within the immediate family and illnesses are excused automatically.
- b. When a student returns after an absence, a signed note from a parent and/or doctor's signed statement in case of illness must be

brought directly to the school office stating the reason for the absence.

- c. Florida school law states: “Each parent of a child within the compulsory attendance age shall be responsible for such child’s attendance as required by law.” It further states: “When a child of compulsory school attendance age is absent without permission of the person in charge of the school, the parent of the child shall, as soon as practicable after learning of the absence report, explain the cause of such absence to the teacher or principal of the school.”
- d. Parents of students are asked to call the school office to confirm a student’s absence by 10:00 a.m.

3. Unexcused Absences

- a. Students receive zeros for all assignments and tests missed during the unexcused absence days, which cannot be made up unless approval is given by the administration. This includes suspensions and unannounced absences other than illnesses or emergencies. All work missed must be completed and submitted to the teacher(s), even if no credit is allowed.

C. Tardiness

It is crucial that each student arrives at the respective classroom on time. This enables the student to start the day off right, eliminates distractions for the other students, and keeps the student from missing important instruction time. Every minute is crucial for learning in the classroom.

When unavoidable tardiness arises, the following guidelines should be followed:

1. If a student arrives after 7:45 A.M., he/she must report to the office for a late pass to class. A note from the parent should explain the tardiness, or the parent must come in with the student to explain the tardy. A student and/or parent should not go directly to the classroom without an official office pass.
2. Three unexcused tardies before 8:00 AM will warrant a detention.
3. Three unexcused tardies after 8:00 AM will warrant an unexcused absence.
4. In the unusual event that a student is kept beyond the bell by a teacher, that teacher will send a note of explanation to the next teacher.
5. Excused tardiness would involve illness, unusual traffic problems (approved by an administrator), or an accident.
6. If a student arrives at school after 12:00 he/she will be recorded as having ½ day’s absence.

D. Truancy

Deliberate absence or tardy without the parents’ knowledge and/or permission will result in a grade of zero for the work missed and the student will be dealt with by the respective administrator. The teacher may require the student to

make up the work without credit. A student who is truant continually will be reported to local authorities.

E. Early Dismissal

In order for a student to sign out early, he/she must have a note giving permission from the parent or guardian. If the reason for leaving is a doctor's appointment, the student must return with a note from the doctor or the absence will not be excused. If these requirements are not met, the absence will not be excused.

F. School Closures

Reaction to natural disaster and/or hurricanes and tropical storms will be governed by the instructions given on radio and television by the Broward County authorities. FBCS will close in conjunction with the closing of Broward County schools and in compliance with the Emergency Operations Center's (E.O.C.) storm safety recommendations for closures of public institutions, schools, and businesses. Any additional information may be obtained by listening to various local radio and TV stations, calling the school office or viewing our complete school closure and re-opening information on our web-site.

VI. Dress Code

A. School Uniform

Florida Bible Christian School has adopted a standardized dress code in the form of school uniforms. **Only** uniform pieces purchased from the uniform company are permitted in school, including jackets and sweaters with the exception of sanctioned FBCS school sweatshirts and athletic jackets. The official list of the specific and acceptable styles and colors is available from the school office.

B. Personal Appearance Guidelines

Students are expected to be well-groomed and neatly dressed according to code at all times while on the campus during the school day. Uniforms must be worn clean, properly hemmed, neatly pressed, and there should be no holes, tears, or frayed edges. Students must wear the polo shirttails tucked into their skirts, shorts or trousers at ALL times while on campus. Shirts must be buttoned properly and skirts kept at the proper length T-shirts underneath the uniform shirt must be short-sleeve white, black, or red and must not extend beyond official uniform sleeves. Graphics or wording on undershirts is not permitted. No hats, caps, or visors may be worn during school hours. Any uniform pants or shorts that have belt loops must be worn with a belt. Any form of dress, jewelry, make-up, hair style, hair color other than a natural color, or elements of personal appearance which are considered extreme, distracting, or disruptive will not be permitted. The emphasis is on neatness, cleanliness and moderation.

Girls

All skirt or culottes hems must be at the top of the knee. Any purchase of uniforms that are too small in size, or any alteration or shrinkage of clothing that causes the uniform to appear too short or tight will be considered a uniform violation. No visible body piercing (other than

earrings) or tattoos are permitted. Closed shoes or athletic shoes may be worn; flip flops, heelys, and backless shoes are not permitted.

Boys

No visible body piercing (including earrings) or tattoos are permitted. Boys cannot wear band-aids or posts during the year to cover up new ear piercing. Boys in 9th – 12th grade may wear neatly trimmed mustaches and beards. Closed shoes or athletic shoes may be worn; flip flops, sandals, heelys, and backless shoes are not permitted.

C. Uniform Violations

Violators of uniform policy must report to the office and, when possible, a school uniform will be provided. In the event that a uniform is not available, the student must remain in the office until the parent brings proper clothing.

D. Non-Uniform Days

Occasionally certain days of the school year are designated as non-uniform days (including some field trip days). Students participating in non-uniform days must observe the following stipulations:

1. Denim jeans are permissible as long as they are not tight, unclean, ripped, frayed, or have holes in them.
2. Shirts must not advertise alcoholic beverages, tobacco products, secular musicians, or any questionable or offensive material.
3. Girls may not wear any outfit that exposes the midriff.
4. The hem of dresses and skirts should extend no higher than the top of the knee.
5. Shorts, if permitted, must be mid-thigh or longer.
6. Shoes must be worn. Flip flops are not allowed.
7. If swimming is involved, boys must wear swim trunks and girls must wear a one-piece suit.
8. All apparel must be moderate and modest in appearance.

Violators of non-uniform day policy must report to the office and, when possible, a school uniform will be provided. In the event that a uniform is not available, the student must remain in the office until the parent brings proper clothing.

E. Athletic Uniforms

Members of FBCS sports teams may wear team jerseys or other designated apparel on game days at the discretion of the coach and administrators. Proper attire will be communicated on a team by team basis.

VII. Home and School Communication

A. Parental Involvement

Florida Bible Christian School will not take the place of parents, but will support the parental responsibility by emphasizing respect for authority in general and parents in particular. Students are taught and challenged to live Christ-filled lives, the school working closely with parents in the best interest of each child. The child's ultimate training, however, must come from the home, in order for

there to be success in every area of life. The school complements the home and church, working together with the families to “train up a child in the way he should go.” (Proverbs 22:6) or ..

B. Chain of Command

The following chain of command should be followed when parents are seeking information or help for their student:

Teacher --> Principal --> President

C. Contact Information

From time to time, parents and students are uncertain whom they should contact regarding various matters. In most cases, school matters involve a classroom situation. Please contact that teacher first before contacting the administration. The following guidelines are provided to assist in directing any comments or questions to the proper individual(s):

1. Classroom matters including homework, discipline, help class, curriculum and make up assignments: Teacher.
2. Questions about athletic events and location of games: Athletic Director.
3. Tutoring: Teacher, Guidance office.
4. Attendance: School Office.
5. Tuition and fees: Bookkeeper (school office).
6. Admissions Process: Director of Admissions
7. Transcripts: Registrar

Contact information for each faculty and staff member can be found on our website or by contacting our school office.

D. Back-To-School Orientation Meetings

Parent-Student Orientation meetings are held in August during the week prior to the official beginning of classes. Students meet their teachers and information pertinent to the new school year is given at these important meetings. Parents' attendance is expected and appreciated. Information is sent to the home in advance as to the date and time of these meetings.

E. Open House

Meet the Teacher Nights are held in the month of September for Middle School and High School parents. Parents are given an opportunity to receive general information and then time is planned for parents to meet the teachers. Any extended conference should be planned for another time. Parents are also encouraged to attend the school-wide open house held during the month of January.

F. Parent-Teacher Conferences

Parents and guardians wishing to have a conference with a teacher or administrator should set up an appointment through the school office. Teachers are not permitted to hold impromptu conferences at the doors of their classrooms, in the morning before class, or at dismissal due to their immediate responsibilities with the students in their care. Parents are asked to call the school office or send a note to the respective teacher in order to schedule an appointment.

G. Telephone Calls and Messages for Students

Urgent messages from parents are communicated to teachers or students as quickly as possible. Students are not permitted to answer their cell phones or to check messages during the school operating hours. Classes will not be interrupted except in the case of an extreme emergency situation.

H. Contacting a Teacher

Each teacher at FBCS has a voice mail and E-Mail which can be accessed at any time. Parents are encouraged to use these means for the most effective communication with our teachers and staff.

I. Event Information

The Florida Bible Christian School web-site (www.floridabible.org) is updated regularly with event information, documents for downloading and important information for parents. Make a point of checking in regularly to receive information in a simple and efficient manner.

VIII. Transportation

A. Parent-Provided Transportation

Parents who bring students to school in the mornings and who pick up in the afternoon are asked to use the designated drop-off zones, following the instructions given in the parent orientation packet. There should be no parking in the drop-off areas. Parking is allowed in designated areas only. No cars may be parked in the bus/van parking area on the west side of the campus. Students may not be dropped off outside the designated areas including at the entrance and exit of the school property. Drivers may not use cell phones while in the school parking lot. Parents are asked to cheerfully abide by the requests of the personnel and student patrols assisting in the parking lot and are requested to follow the directed paths in the parking lot. All students, parents, faculty, and visitors park their cars on the campus at their own risk. The school can assume no responsibility for damage or loss due to theft, vandalism, accidental or malicious actions of others, or acts of nature.

B. Bus Service

FBCS has contracted with “Always on the Go” to provide door-to-door bus service to the school. This service is limited and involves an extra monthly fee per student. All students who ride the bus are expected to follow the “Rules of the Road” in order to continue participation. The “Rules of the Road” and general transportation information may be obtained in the school office.

C. Student Drivers

A student who drives to school must have a valid driver’s license. The following specific guidelines must be respected in order to maintain the privilege of on-campus driving and parking:

1. All student drivers must register their vehicle.
2. Other than when arriving and departing from school, students are not allowed in the parking lot during the academic day.

3. Cars will be parked in the student's designated parking area only. (if a designated area exists)
4. Under no circumstances is a student permitted to leave campus in his/her car before the end of the school day, unless written parental permission is obtained and the student is signed out through the school office.
5. No student is permitted to speed or drive recklessly on school grounds, including the entering and exiting of the property.

D. Rainy Day Dismissal Procedures

Students will be dismissed to covered areas for pick up.

IX. Medical Policies

A. Clinic

The clinic is for students to lie down should they feel ill. For any special needs, the staff nurse is asked to check on the student. Normally when a student is ill enough to be out of class for any length of time, the parents are notified so he/she may be taken home or to the doctor. It is the obligation of the parents to make sure the school office is given all emergency phone numbers.

In the event of a serious injury or accident, parents are notified immediately using home, work, or emergency phone numbers supplied to the office. Every effort is made to contact parents before emergency medical attention is obtained. In the event that emergency medical attention is necessary the school nurse will communicate with the local fire rescue authorities. Only first-aid is administered in the school clinic.

Prescription or non-prescription medication or vitamins are not permitted on campus, unless a "Request to Administer Medication" form is on file with the school nurse. All necessary medicines are to be kept in the school office and administered by clinic personnel.

Under the following conditions it is mandatory for a student be kept home or to be picked up from school in a timely manner. These conditions are usually contagious and out of consideration to our staff and to other students it is imperative that the child is home under the care of an adult or seen by a physician. These conditions include but are not limited to head lice, pink eye, vomiting, diarrhea, fever (99.0 or higher), excessive coughing or other conditions that the school nurse deems contagious.

B. Head Lice

Anyone can contract head lice from sharing combs, hair clips, headrests, pillows, or just close contact. Frequent scratching is the first sign that one might be infected. If a student is found to have head lice, the parent will be contacted immediately and asked to remove the student and siblings from school. The student may return to school when all of the nits and lice are removed and the school nurse has checked the student's scalp. If a child is found to have head lice, the parent is asked to contact the doctor for advice in treatment.

C. Communicable Disease Policy

The school desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term “communicable disease” shall mean an illness which arises as a result of a specific infectious agent which may be transmitted, either directly or indirectly, by a susceptible host or infected person or animal to other persons. A teacher or administrative employee, who reasonably suspects that a student or employee has a communicable disease, shall notify the respective supervisor or principal immediately.

The more common reportable communicable diseases include the following:

Amebiasis; animal bites, Hepatitis, Measles (rubeola), Meningitis, Meningococcal Disease, Mumps, Pertussis, Poliomyelitis, Rabies, Rocky Mountain Spotted Fever, Rickettsia, Rubella, Salmonellosis, Smallpox, Syphilis, Tetanus; Tuberculosis, Conjunctivitis (pink eye), and Head Lice.

Less common reportable communicable diseases are as follows: Anthrax, Botulism, Brucellosis, Campylobacteriosis, Chancroid, Dengue, Diphtheria, Encephalitis, Giardiasis (acute), Gonorrhea, Granuloma Inguinale, Hansen’s Disease (leprosy), Histoplasmosis, Legionnaire’s Disease, Leptospirosis, Lymphogranuloma Venereum, Malaria, Paralytic Shellfish Poisoning, Pesticide Poisoning, Plague, Psittacosis, Relapsing Fever, Schistosomiasis, Shigellosis, Toxoplasmosis (acute), Trichinosis, Tularemia, Typhoid Fever, Typhus, Vibrio Cholera Vibrio Infections, and Yellow Fever.

Any student or employee with a communicable disease for which immunization is required by law or is available, shall be temporarily excluded from school while ill and during recognized periods of communicability. Students and employees with communicable diseases for which immunization is not available shall be excluded from school while ill. If the nature of the disease and circumstances warrant, the school may require an independent physician’s examination of the student or employee to verify the diagnosis of communicable disease. The school reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school.

D. Student Accident Insurance

Every student is covered by a school-time insurance plan. Since it is not a primary policy, any claim for an injury should be made with the parent’s insurance company first. The school-time insurance will pick up any covered expenses that were not paid by the parent’s company.

Under the school-time only plan, the student is insured while “attending school during the hours and on the days when school is in session, participating in or attending activities sponsored solely by the school and continuously and directly supervised by a school official or employee, including school supervised travel directly and without delay to and from such activities during the school term, traveling directly and without delay to and from the insured’s residence, as defined in the policy, and the school for regular school session for such travel time as is required, but not to exceed one hour before school begins and not more

than one hour after school is dismissed; or if additional travel time beyond one hour on the school bus is required, coverage shall extend for such time that might be necessary.”

X. General Policies

A. Bicycles

Students who ride bicycles to school may secure them on the rack provided behind the main building. Bicycles should be walked on the sidewalks. The school can assume no responsibility for damage or loss due to theft, vandalism, accidental or malicious actions of others, or acts of nature.

B. Cell Phones, Beepers and Personal Digital Assistants

Beepers, paging devices, personal digital assistants, iPods or cellular telephones are not permitted for students' use at any time during school hours. Cells phones must remain off (not on silence or vibrate) during the school day. The school will not be responsible for pursuing the loss or theft of such items. Beepers, paging devices, iPods and cellular phones that are used during the school hours may be confiscated by the administration. The school is not liable for such devices that are confiscated from students. Since these devices may be used by students for the purpose of cheating, students who use their cell phone or other electronic devices to communicate (call, text message, etc.) during school hours will have their device confiscated. Secondary students whose devices are confiscated will have them returned after a 24 hour period has elapsed. The device will only be released to a parent. Upon a second offense, the student will be prohibited from bringing the device to school for the remainder of the year. Parents should note this policy and not ask the school to make exceptions.

C. Chapels and Assemblies

Chapels are conducted on a weekly basis and assemblies are held as the need warrants. It is important that students develop maturity and a sense of respect during these gatherings. Students are expected to behave in a courteous, reverent manner. Chapels are opportunities for spiritual growth and learning; it is therefore necessary for students to bring their Bibles and to leave all textbooks, notebooks, and other materials in the classrooms or lockers. Gum, candy, food, toys, or other inappropriate materials are not permitted, the bringing or possession of such items resulting in appropriate disciplinary measures.

D. Chaperones

Parent chaperones are sometimes needed. The school requests that parents abide by the school dress code when chaperoning a school event and refrain from smoking. Chaperones are asked not to bring their young children with them when officially escorting a school activity.

E. Child Abuse Reporting

Chapter 39 of the Florida Statutes mandates that all teachers, day care workers, school officials and school personnel who “know, or have reasonable cause to suspect, that a child is abused, abandoned, or neglected by a parent, legal custodian, caregiver, or other person responsible for the child’s welfare shall report immediately such knowledge or suspicion to the central abuse hotline of

the Department of Children and Families. The school will report any suspicious or circumstantial evidence of child abuse, abandonment, or neglect to the appropriate authorities. The identity of mandatory reporters is held confidential by all parties involved in the investigation.

F. Emergencies

Fire drills, severe weather drills and lock down drills are conducted regularly for the purpose of assuring safety standards. Students are expected to treat all drills with the utmost seriousness.

The alarm for the fire drill is an electric buzzer. Fire drill routes are posted in each classroom. Severe weather and lock down procedures are communicated through the intercom system.

Intentional tripping of the fire alarm when no fire or other emergency is present is a felony and will be reported to the local authorities. Any tampering with fire extinguishers, sprinklers, smoke detectors, or any other fire prevention equipment will be considered a serious offense.

In the case of an actual emergency, parents are asked to follow the direction given by law enforcement personnel and Florida Bible Christian School administration. Parents will not be allowed to remove students from campus during lock downs, and evacuations without administrative approval. Efforts will be made to keep parents apprised of emergency situations but it must be understood that the main focus during these situations is the safety of the students and staff.

G. Field Trips

From time to time, class field trips may be scheduled. All students are expected to participate; however, some students, for disciplinary reasons, may not be allowed to participate in a field trip. Any student not participating in a field trip must attend school and be in classes during that time, unless excused by the administration.

Proper field trip permission slips must be signed by parents in order for their students to participate in the field trips; a phone call is not sufficient. Students are required to wear school uniforms on field trips, unless otherwise notified. Overnight school trips that have been taken by students are as follows: eighth grade trip, Christian college tour, junior class trip to Boston, senior class retreat, senior class trip to Europe, and one tournament trip per official sport, along with any trips in connection with district or state championships earned. There may be fund raising opportunities offered to students in coordination with these trips. All funds raised through class projects become the property of the school should the student for any reason not participate in the trip.

H. Home Schooling

Students who are home schooled may participate in selected school activities. Further information may be obtained from the school office.

I. Internet Use Policy

Students must use school computers in a morally responsible, efficient, and legal manner. The Internet Use Policy is an extension of the FBCS Code of Student

Conduct. These rules apply to vandalism of computer equipment, unauthorized access to information (including inappropriate or restricted internet sites), computer piracy, hacking, and any tampering with hardware or software. These rules also apply to the electronic use of harassing and abusive or obscene language. You may not use school computers to annoy, harass, or offend other people. These rules also apply to the use of computer resources to enable cheating, plagiarism, or copyright violation of any kind. Other types of damage and information loss to a computer system are viruses and worms. Students responsible for a FBCS computer or the FBCS system becoming infected with viruses or worms will be held liable. Finally, FBCS computers may not be used for commercial purposes of any kind.

J. Leaving Campus

The school operates under a “closed campus” policy. Once a student arrives on the school property in the morning, he/she is not to leave until dismissed from school in the afternoon. All students leaving before the normal dismissal time must be signed out in the school office by the parent or submit a note from the parent giving such permission.

K. Library/Media Center

The FBCS Library/Media Center is the information resource for FBCS students. The students are able to access print and non-print resources. The Library/Media Center exists to assist the students in developing a love of reading, literary knowledge, assignment completion, research and technology skills.

Florida Bible students must be accountable for their actions in the Library/Media Center. Adherence to the school’s *Internet Use Policy*, accountability for signing in and proper passes, food and drink policy, and electronic device policies are expected in all areas of the Library/Media Center. A quiet, academic atmosphere is expected at all times.

Students must have a *Library Procedure Agreement* on file prior to using the library. Students must visit the library in order to obtain the form. As mature users, students must agree and adhere to Library/Media Center guidelines in order to maintain library privileges.

L. Lockers

Student lockers are school property intended for school use, being assigned to all students in grades 7-12. Combination locks are provided by the school and assigned to students. The locks and lockers are not to be changed without permission from the locker assignment coordinator. There must be a school lock on lockers at all times. Lockers must be kept locked when not in use. The school administration reserves the right to check and/or inspect any lockers at any time deemed necessary, including periodic drug searches by official canine drug teams.

Valuables should not be stored in the lockers. Students are not allowed to go to lockers during class time. A student should not allow other students to know his/her locker combination. Defacement of school lockers will be considered an act of vandalism and will result in disciplinary action. No questionable pictures or objects should be displayed on or stored in lockers. Painting of the inside or

outside of lockers is not permitted. Open containers of food or drinks are not to be kept in the lockers.

M. Lunch and Food Service

Students receive a credit toward their lunch in the cafeteria daily. They may bring additional items from home and/or purchase items from the cafeteria at regular price. Food must be eaten in the school cafeteria or other designated lunch area only during the scheduled lunch period. No student is allowed to leave the campus during the lunch period. Common manners and courtesy must be shown during lunch. In no case may a student throw, play with, or waste food. Any damage, disregard of rules, or disrespect to teachers will result in appropriate disciplinary action.

Due to contractual obligations with Aacon Contracting Company, the exclusive food provider for Florida Bible Christian School, no commercially prepared food is permitted on the campus during school hours without the permission of Aacon Contracting.

All students should be considerate of others by returning their own lunch trays and disposing of their trash. Each class assigns a clean up team who will check for trash and wipe the respective tables.

N. Photograph Release Policy

From time to time, photographs are taken for posting on our web-site or the news media comes on campus to take pictures of special activities presented by classes and to interview students and parents. If parents do not wish their children to be involved in media coverage or to be featured on our web-site please notify the school office; otherwise, Florida Bible Christian School may allow your student to be a part of such activities.

O. Pledges

The words of the pledges to the United States flag, Christian flag, and the Bible are recited by the students at the beginning of each school day. Students are expected to recite these pledges and to stand respectfully in so doing.

I pledge allegiance to the Flag of the United States of America
And to the Republic for which it stands,
One nation, under God, indivisible,
With liberty and justice for all.

I pledge allegiance to the Christian Flag
And to the Savior for which it stands.
One Savior, crucified, risen, and coming again,
With life everlasting to all who believe.

I pledge allegiance to the Bible--God's holy Word.
I will make it a lamp unto my feet and a light unto my path.
I will hide God's Word in my heart
That I might not sin against God.

P. Social Functions

Social functions attended by students fall into two categories: (1) school approved and sponsored; (2) private, being sponsored by parents or other outside parties for which the school rejects any responsibility. At school-sponsored activities, appropriate dress is the same as listed in the non-uniform day dress code section of the handbook. Some events (prom, homecoming dance, etc.) will require a more formal level of dress. Requirements for dress at these events will be communicated to the students who choose to participate. Students may bring a guest of the opposite sex to dances. These guests are required to complete the *Florida Bible Christian School Guest Form* and have the appropriate signatures from their school officials. No guests age 21 and over will be admitted to dances. No students may leave until all are dismissed, except in the case of those whose parents come early for them. All school-sponsored activities are well chaperoned.

Q. Student Records

The school maintains a complete cumulative file of each student's academic and guidance record. This information is held in confidence as is available as follows:

1. Parents wishing to view the contents of a cumulative file may request an appointment with the principal to review the record.
2. Parents may formally challenge the content of their student's record in writing addressed to the principal. Consideration will be given to challenges with the discretion of the principal being the final decision.
3. Records will be released if formally subpoenaed by the court.
4. Records will be forwarded to another school when requested in writing by the school, provided there is no outstanding financial balance with our school.
5. Records will be available to school personnel who have a legitimate need to view the information contained in the file.

R. Student Searches

The school reserves the right to search the student's person and belongings in the event the school suspects the student possesses an unapproved item. A search may be conducted by the administration without the student's or the parents' permission, since registration of the child constitutes parental consent to such searches. The following items may be searched: automobiles, backpacks, purses, pockets, desks, bins, and lockers.

Periodically throughout the school year, student lockers may be searched for non-prescriptive drugs by the local canine unit of the police. Parents will be notified immediately should evidence of drugs be detected in their student's locker.

S. Visiting Campus

All parents are welcome in the school. When a visit to the campus and/or a classroom is necessary, however, the parent should come by the office first to receive a visitor pass, instead of going directly to the classroom. If a parent wishes to talk to his child's teacher, arrangement for a private conference should be made by calling the school office. A teacher must not be detained from any responsibilities immediately before, during, or after school. Teachers are happy

to arrange for conferences with parents at convenient times, and they will return calls promptly.

Homework, books, or other items to be delivered to a student should be left in the school office, not taken directly to the student. Although school phones are for school business, they may be used by students in cases of emergency. Students who are given permission to use the school office phones are required to sign in and record the reason for their call.

T. Volunteers

Volunteers are needed in several areas of the school including the office, clinic, fundraising, library, and during various special events. A meeting for school volunteers is held at the beginning of each school year. Contact the school Volunteer Coordinator for information about volunteer opportunities.

XI. Academic Program

A. Courses of Study

Curriculum for 7th and 8th grade focuses on the mastery of the basic skills in each of the main subject areas with a major emphasis on reading, writing and mathematics. Each year in high school, the core subject areas include Bible, English, math, science, and social science. In each grade, students will be assigned subjects to correspond with their respective levels of achievement. Honors, Advanced Placement, and Dual Enrollment courses are available to qualifying students.

Students take college preparatory level studies. Such courses are scheduled to provide the student with the necessary academic requirements for colleges and universities. The college preparatory level requires four credits of upper level mathematics: Algebra I, geometry, Algebra II, and Pre-Calculus; four credits of English; four credits of social studies, including World History (taught over of a course of two years for a total of two credits), U.S. History, government/economics; three credits of science, including at least 2 laboratory sciences: physical science, biology, chemistry; four credits of Bible (one credit for each year in attendance at Florida Bible Christian School); two credits of the same foreign language; one half credit of physical education; one half credit in health and life management; one credit of practical arts; one credit of performing arts; and two elective credits for a total of twenty six credits.

B. Grading Scale

| <u>Letter Grade</u> | <u>Range Low to High</u> | <u>GPA Points</u> |
|---------------------|--------------------------|-------------------|
| A+ | 99.0 to 100.0 | 4.0 |
| A | 92.0 to 98.99 | 4.0 |
| A- | 90.0 to 91.99 | 4.0 |
| B+ | 88.0 to 89.99 | 3.0 |
| B | 82.0 to 87.99 | 3.0 |
| B- | 80.0 to 81.99 | 3.0 |

| | | |
|----|---------------|-----|
| C+ | 79.0 to 79.99 | 2.0 |
| C | 72.0 to 78.99 | 2.0 |
| C- | 70.0 to 71.99 | 2.0 |
| D+ | 69.0 to 69.99 | 1.0 |
| D | 66.0 to 68.99 | 1.0 |
| D- | 65.0 to 65.99 | 1.0 |
| F | 00.0 to 64.99 | 0.0 |
| I | 00.0 to 00.0 | 0.0 |

C. Promotion Policy

1. A 7th or 8th grade student must have completed five academic credits each school year in order to enter the next grade level.
2. A 9th grade student must have completed a total of six credits, including five academic credits in order to enter 10th grade.
3. A 10th grade student must have completed a total of 13 credits, including 10 academic credits in order to enter the 11th grade.
4. An 11th grade student must have completed a total of 20 credits, Including 15 academic credits in order to enter the 12th grade.
5. A grade point average of 2.0 must be maintained for promotion and/or graduation.
6. Any exception to these requirements must be approved by the administration.

D. Failing Courses

Students failing the following courses must make them up before proceeding to the next level course: English, mathematics, science, foreign language, social science, and Bible. All other courses may be made up any time before graduation.

Any courses failed must be made up at Florida Bible Christian School, if offered, unless permission is granted by the guidance office to take a course off campus. Courses taken off campus without permission from the guidance office may not be granted credit. Students may have a “D” or “F” grade removed from the calculation of their grade point average on their transcripts if the particular course is retaken and a higher grade achieved. The letter grade of “D” or “F”, although no longer calculated in the GPA, will remain on a student’s transcript as mandated by the Florida Department of Education. Such adjustments are limited to courses retaken at Florida Bible Christian School only.

E. Summer School

Students who do not pass academic classes during the standard school year may be required to take Summer School classes at Florida Bible Christian School as a requirement for promotion. The summer school program is designed to provide remedial help for students. A minimum grade of 2.0 is required for credit. Any student with a semester grade average below 2.0 in either mathematics or English may be required re-take the course in the summer school program offered at FBCS. It is highly recommended that a student who has failed one semester of any core course retake the course in summer school. A maximum of four ½ credit courses may be taken in summer school per year.

Students are under the same rules as observed during the regular school year. A student may not pass should he miss more than two days of class. The school reserves the right to cancel part or all of the summer school program should there be insufficient student enrollment.

Any student missing more than 18 school days in a school year must make up time in the Florida Bible Christian summer school program in order to fulfill the required instructional hours for proper credit.

F. Semester Exam Exemptions

Only eleventh and twelfth grade students may exempt exams at FBCS.

In the 11th grade during the first semester students may not exempt any exam.

In the 11th grade during the second semester, students may exempt **one** mathematics **or** science exam and **one** humanities exam (Bible, English, Social Studies, or foreign language). This is a total of two exams. Exemptions are only allowed if the student meets the following criteria:

1. Has an "A" in the 3rd quarter
2. Has an "A" in the 4th quarter

In the 12th grade during the first semester, students may exempt **one** mathematics **or** science exam and **one** humanities exam (Bible, English, Social Studies, or foreign language). This is a total of two exams. Exemptions are only allowed if the student meets the following criteria:

1. Has an "A" in the 1st quarter
2. Has an "A" in the 2nd quarter

In the 12th grade during the second semester, students may exempt all academic subject exams except for Advanced Placement and Dual Enrollment classes provided that they:

1. Have an "A" in the 3rd quarter
2. Have an "A" in the 4th quarter
3. Have no more than 3 unexcused tardies in each of the classes in question.

***For seniors, homeroom is counted as their first period class for the purpose of exam exemption. This means that if a student is late to homeroom more than three unexcused times in the semester then he/she may not exempt the first period exam.

G. Homework

Homework is a vital part of academic instruction as it provides opportunity for reinforcement, practice, and self-discipline. No subject can possibly be covered comprehensively within class periods, so homework is a means to expand student understanding of a subject.

All homework assignments must be completed and submitted on the day assigned by the teacher. Students are required to write their assignments in

notebooks designated for that purpose. Parents are asked to check to see that all homework is completed and all books are returned to school.

H. Make-up Work

Students who are absent from school must check with each teacher involved immediately upon returning to school, in order to receive all assignments missed. Make-up work must be done to the satisfaction of each teacher. Work not made up will go on record as a zero. At least one day for each day absent is allowed to complete make-up work. Long term assignments are due on time, unless other arrangements have been made with the teacher involved. Unless a student misses the review, tests must be taken as assigned. Teachers are not obligated to give work in advance should a student plan to miss school days. That work must be done upon the student's return.

I. Assignment Notebooks

All students in 7th and 8th grades are required to keep assignment notebooks for the purpose of informing the parents daily of work assigned, discipline problems, and up-coming projects or events. The parents are asked to read the assignment pad and check over the homework and sign the pad. Students who fail to get the assignment pads signed may face a penalty. Parents should check to see that the homework assignments are completed before signing the pads, and not just take the students' word that they are complete.

J. Help Classes

Teachers are prepared to offer help classes for students who may have academic gaps or are experiencing academic difficulties. Help classes are set up by the teacher, and it is the responsibility of the student to attend. There is no charge for these help classes. If classes are held after school, it is the responsibility of the student and parent to arrange transportation home.

K. Tutoring

In the event of a more pressing academic need than can be met through a help class, tutoring may be an option for parents to consider. A charge is assessed by the tutor for these services. Contact your child's teacher or the school office for more details.

L. Progress Reports

Progress reports are mailed to the home in the middle of each academic quarter. The purpose of the report is to provide parents with a means to assess their child's progress during the quarter. Any grade on a progress report below 70% should be cause for concern and it is highly recommended that the parent contact the teacher immediately for a conference.

M. Report Cards

The purpose of a reporting system is to give parents an accurate indication of the progress achieved by their children. Each child's ability, attitude, and application are taken into account in the grading system. Report cards are issued each quarter for all grades. Information regarding the dates for mailing reports cards is available from the school office.

N. Honor Roll

Honor rolls are compiled after each semester grading period and include the following levels:

- Principal's Honor Roll: Students with all "A's"
- A/B Honor Roll: Students with no grades below a "B"

O. Standardized Testing

The school has a detailed program of testing designated to measure the student's abilities and progress. The results of the testing are used to aid the teachers and administrators in improving the curriculum. All students are given the Stanford Achievement Test, Edition 10 in the spring each year for the purpose of measuring achievement in the areas of English, spelling, math, science, and social studies. In addition, the following standardized tests are administered in the school:

| | |
|------------------------|------------------------------|
| 9 th Grade | PLAN Test |
| 10 th Grade | PLAN Test and the PSAT Test |
| 11 th Grade | PSAT Test and the ASVAB Test |
| 12 th Grade | ASVAB Test |

High school juniors and seniors who wish to take the SAT and ACT tests must register for those assessments on-line through the test providers.

P. Research Papers

Long term research projects are assigned in all grades. These projects represent opportunities for the students to acquire and apply a wide range of research skills. Written instruction sheets detailing format, expectations, and due dates are distributed and explained by the teachers involved, allowing ample time to complete each task assigned. Students and their families should carefully note the school's honor code. Students, who fail to complete the projects in a satisfactory manner, will receive a zero, which may seriously endanger their grade for the year in the respective subject. Students use the APA Handbook as the guideline for all assigned research papers.

Q. Honor Code

Students are expected to uphold the highest standard of integrity. Cheating, lying, or stealing will not be tolerated. Students may be asked to sign an honor pledge on selected assignments turned in for a grade, those particular assignments being at the teachers' discretion. All assigned work, however, is expected to be that of the student, regardless of whether a pledge is signed.

All forms of plagiarism in writing and research; taking the work of others (via books, periodicals, internet, or other source) and representing it as one's own without appropriate credit given, or using information without the inclusion of footnotes, endnotes, or parenthetical references, is considered cheating. Any copying of homework in whole or part is treated and recorded as cheating; allowing someone else to copy one's own work is treated and recorded as cheating. The most common means of cheating in schools today are 1) the cutting and pasting of documents from an internet web site 2) copying homework, 3) exchanging information via electronic devices. Personal integrity is an issue that must be taught and practiced in the home. FBCS requests that

families discuss the issues of cheating and deceit and its harmful implications for individuals and society.

Should an incident occur where cheating or plagiarizing is suspected, the principal investigates the charges and meets with the student(s) in question. If the student has been determined to have violated the honor code, a zero is given for the work in question and a recommendation for suspension or dismissal is made. If charges of academic dishonesty are found to be unsubstantiated, all concerned parties will be informed and the charges dropped.

R. Special Courses of Study

Honors track:

Courses that are indicated as “honors” are advanced level courses which demand more time in research, reading, and writing than the regular class. A student can enter an honors course by the following means:

1. Maintaining a 3.0 average in a related course the previous year.
2. Recommendation of the previous teacher.
3. Stanford Achievement Test scores.

In order to remain in the course, the student must maintain a 2.0 grade point average after the first quarter and cumulatively during the remaining quarters. The grade point averages involve weighted grades and honors courses are awarded one bonus point.

College Level Studies

Advanced Placement (A.P.) courses are higher level classes that colleges use to determine placement and possible college credit. These courses require an independent examination at the end of the year, and the payment of an additional fee that is not included in the regular tuition. A.P. courses may be taken by juniors, or seniors upon approval of the principal. A student may enter an A.P. course by the following means:

1. Maintaining a 3.0 average in a related course the previous year.
2. Recommendation of the previous teacher.
3. Stanford Achievement Test scores.

In order to remain in the course, the student must maintain a 2.0 grade point average in each semester. A student may not enroll in more than two A.P. courses simultaneously unless approval is granted from the guidance office. Students enrolled in A.P. courses are expected to take the examination in May of that year. The grade point averages involve weighted grades and A.P. courses are awarded three bonus points.

Dual Enrollment (D.E.) courses are college level classes in which the student will receive college credit upon successful completion. FBCS partners with Broward Community College in offering such courses. D.E. courses are available to juniors or seniors who have maintained a 3.0 cumulative grade point average during high school and passed the Broward Community College Placement Test (CPT) or

have a qualifying score on the national SAT. The CPT is taken at the south campus location of Broward Community College. It is the responsibility of the student and family to arrange testing during the summer previous to the FBCS school term. The grade point averages involve weighted grades and D.E. courses are awarded two bonus points. Information is available through the guidance office.

S. Graduation Requirements

College preparatory course study requirements for graduation and total credits required, based on the Carnegie Units and numbering 26 are as follows:

| <u>CLASSES</u> | <u>UNITS</u> |
|------------------|----------------------------------------------------------------|
| Bible | 4 (1 credit for each year at FBCS) |
| English | 4 |
| Mathematics | 4 |
| Science | 3 |
| Social Studies | 4 |
| Physical Fitness | 1 (athletic participation may be substituted for one semester) |
| Practical Arts | 1 |
| Fine Arts | 1 |
| Foreign Language | 2 (same language) |
| Electives | 2 |

***Students must maintain a 2.0 GPA in order to graduate.

Volunteer Hour Requirement:

The chart below indicates the number of hours a student must perform each year. It can also be used to adjust the number of hours required for graduation requirements for students entering Florida Bible Christian School after his/her freshman year.

| <u>Grade</u> | <u>Hours Needed</u> |
|--------------|---------------------|
| 12 | 25 Hours |
| 11 | 25 Hours |
| 10 | 25 Hours |
| 9 | 25 Hours |

Total: **100** Hours required for high school graduation.

Awards: Seniors with **250** hours of service will receive a silver cord to wear at commencement.

T. Valedictorian and Salutatorian

Only grades earned while in attendance at Florida Bible Christian School will be used in the calculations for class valedictorian and salutatorian. Florida Virtual School and Dual Enrollment Classes taken off-campus will not be used in the calculations for class valedictorian and salutatorian. Students who have attended FBCS for at least three consecutive years and exhibit the qualities of the Warrior Code will qualify for this honor.

U. Standard Matriculation Schedule

The following is a standard program for students attending FBCS:

Seventh Grade: Bible, English, world geography, general math or pre-algebra, life science, electives: study skills, art, band, orchestra, computer, keyboarding, physical education.

Eighth Grade: Bible, English, U.S. history, pre-algebra or algebra, earth or physical science, electives: art, band, orchestra, computer, physical education.

Ninth Grade: Bible, English (grammar, composition, literature, spelling, vocabulary, poetry), World History I, algebra or geometry, physical science or biology, health, physical education, Spanish I, or an elective.

Tenth Grade: Bible, English (grammar, composition, world literature, spelling, vocabulary, poetry), World History II, geometry or Algebra II, biology, A.P. Biology, or chemistry, Spanish II, elective.

Eleventh Grade: Bible or Dual Enrollment Introduction to Religion, English (composition, American literature, vocabulary, poetry), A.P. English or Dual Enrollment English, U.S. history or Dual Enrollment U.S. History or Dual Enrollment Western Civilization, Algebra II or pre-calculus and trigonometry, chemistry, Marine Biology, or A.P. Spanish, electives.

Twelfth Grade: Bible or Dual Enrollment Introduction to Religion, English (composition, British literature, vocabulary, poetry), A.P. English or Dual Enrollment English, U.S. history or Dual Enrollment U.S. History or Dual Enrollment Western Civilization, government/economics or Dual Enrollment Government and Dual Enrollment Economics, pre-calculus and trigonometry, calculus, chemistry, Marine Biology, A.P. Spanish, electives.

Electives: band, orchestra, chorus, church history, creative writing, drama, film studies, introduction to technology, marine science, philosophy, psychology, speech, teacher/office aide, varsity sports, Web Design, yearbook/journalism, honors and AP classes are available as electives. Electives may not be offered each year. Check the current academic schedule for course offerings or contact the guidance office.

Course descriptions may be found in the *Secondary Curriculum Guide* available in the school office or on the FBCS web-site.

V. Class Changes

Class changes may be made without penalty during the first three weeks of each school year or in the case of a transfer student, within the first two weeks of attendance. All changes require the approval of the respective class instructor, the student's parent, and the guidance counselor.

W. Dropping Courses

A course may be dropped within three weeks of the beginning of the school year without penalty. A course dropped within three weeks will carry the grade of withdrawn/passing or failing. A course dropped after three weeks will carry the grade of failing (F). A drop slip must be signed by a parent, guidance counselor and the principal before the course is dropped officially, and the student must remain in the class until notified by the office to that effect. Students dropping a

course at the end of the quarter or semester will not receive any credit and may have to attend summer school in order to graduate on schedule.

X. Academic Probation

Students whose core curriculum grade averages (English, math, science, social studies, foreign language, Bible) or overall average fall below a 2.0 will be placed on academic probation. Students and parents will be informed by letter of the probationary status and a parent-student-administrative conference may be scheduled to determine an appropriate plan of action. In the event that the average continues below the required level (2.0) for a semester, the student may be asked to leave the school at the end of that semester or at the end of that school year, if grades and effort do not show significant improvement.

Students who are placed on academic probation may be declared ineligible to participate in athletics, fine arts, clubs, student government offices, and other such co-curricular activities. The administration may meet with the parents to help effect a transfer of the student to another school or make appropriate recommendations for the particular situation.

Y. Guidance

Guidance services are available through the school for personal, academic, college and vocational needs. Students are encouraged to seek out the guidance counselor, faculty advisor or administrator for help in any of these areas. By enrolling the student in the school, the parent or guardian grants permission for Florida Bible Christian School to counsel their student.

XII. Co-Curricular Activities

A. Athletic Program

The school maintains an active interscholastic sports program, competing with district schools in girls and boys soccer, girls and boys basketball, girls volleyball, boys baseball, girls softball and cheerleading. Students participating in athletics are automatically covered under the school's athletic insurance program. Team members are expected to attend all scheduled practices and games, while consistently displaying exemplary sportsmanship.

The purposes of the athletic program are:

1. To promote personal development in alignment with the school mission statement.
2. To promote a sense of unity and purpose as a team member.
3. To provide for rigorous exercise of the body.

The school expects that its athletes be positive influences both in school and out of school. Due to these high expectations, the administration may suspend or permanently relieve a player from any team if, in the opinion of the administration, that player's conduct, sportsmanship, or attitude poorly reflects on the school community.

Students wearing team uniforms represent the school and their conduct reflects on the school community as a whole. Therefore, athletes must watch every aspect

of their behavior, whether during play, traveling, or in the stands. Fighting, abusive language, or other poor conduct will not be tolerated and will subject the individual to immediate removal from the team, temporarily or permanently at the discretion of the principal and athletic director.

Athletes ride in team vehicles for all away games, providing for unity and spirit of the teams. The only exception to this rule involves parents of team members personally reporting to the coach in charge and taking their own children home from the games. Student athletes are expected to follow school regulations when riding in school vehicles.

In accordance with the regulations of the Florida High School Activities Association Florida Bible Christian School does not offer athletic scholarships to students.

Eligibility requirements for participation in extracurricular activities are as follows: Students must maintain a "C" (2.0) average on the report card. Eligibility is determined on the day the report cards are issued. Eligibility for the first quarter is based on the previous year's grade point average. Students who are academically ineligible at the beginning of the school year may not regain their eligible status until the beginning of the second semester.

B. Clubs/Student Organizations

Florida Bible Christian School has a wide range of student organizations and clubs that allow the students to pursue a variety of interests. See the FBCS Club and Society Guide for detailed information.

C. Homecoming Court Representatives

Representing one's class on the Homecoming Court is a privilege that must be earned. Only students with a 2.0 GPA and a good conduct record will be allowed this honor.

D. National Honor Society

The school has a local chapter of the National Honor Society. Membership is based on character, scholarship, leadership, and service to the community. To be eligible for membership, the student must maintain no less than a 3.5 weighted GPA during the freshman and sophomore years, exhibit character and leadership, and not have a record of disciplinary infractions. Students with over two detentions in a quarter or below average conduct grades are ineligible for membership. There is no set number of inductees each year, and each student is chosen on individual merit. A selected faculty committee nominates and votes for student membership. Student members are encouraged to be of service and to offer positive leadership, both before and after official induction in the National Honor Society.

E. Student Government

Florida Bible Christian School has an active student government program comprised of a school-wide student council and class councils for grades 7- 12. The student government program provides students with practice in civic responsibility and shared decision making. Officers serve one year terms, and elections are held during the spring semester. Students who run for class or student body office must meet the following requirements: 2.0 grade

point average, no discipline record or suspensions, and must obtain recommendations from two teachers.

XIII. General Discipline Information

A. Objectives

The purpose of discipline at Florida Bible Christian School is to teach each student to achieve obedience, respect, and responsibility and to create an atmosphere where students are better able to achieve academic excellence. It is the school's desire to help each student learn self-government and to develop his/her God-given abilities for the purpose of God's glory. As students learn Biblical principles, they are encouraged to do the right thing because it is right; not just because there are rules.

B. Philosophy of Christian Discipline

The discipline of the students is a very important part of the school's ministry. Students are the happiest and most secure when they realize what is expected of them, knowing that they are in a school where rules are made to be kept and not broken.

FBCS operates under the assumption that the observation and practice of biblical principles and values should govern school life. Students and families who join FBCS enter into a covenantal agreement to share and practice these principles and values. Any breach of practicing these values is a cause of grave concern. We also soberly and sadly understand the dilemma and consequences that sin brings. We are thankful for God's grace and redemption through His Son. We believe we should seek forgiveness, mercy, righteousness, justice, and healing as broad principles by which we guide the school community.

With that understanding, the FBCS administration chooses to prayerfully consider each student breach of conduct on a case by case basis. Whenever a member of the student body violates a standard, we consider how that affects both the student and the school community and we consider the means and the ability to bring restoration to the student and school community. However, students whose misconduct, in the opinion of the school leadership, brings harm to the school community will likely be dismissed from the school.

Because students and parents may have a differing view of what is an appropriate response to misconduct, the following section and the corresponding sections that enumerate our Code of Student Conduct should be read carefully so that it is understood.

C. Student Response to Discipline

Students are not to display a negative attitude or argue with the teacher regarding discipline or a disciplinary assignment. If the student feels that a misunderstanding exists, he should obey the teacher without protest, and then take the following steps to resolve the matter at hand:

1. Go to the teacher after class and ask for a time to discuss the problem privately.

2. Talk the matter over with the parents and ask them to contact the teacher for discussion and clarification.
3. If still not satisfied, arrange to meet with the principal regarding the problem.

D. Off-Campus Conduct

The conduct which is prohibited at school is equally prohibited away from school. The Christian life is not a game, with one set of rules for church and school and another set for everyday life. Regardless of whether the individual activity takes place at or away from school and school activities, the student is equally subject to discipline for those actions, up to and including suspension and possible expulsion from the school. Students at Florida Bible Christian School are expected to maintain the highest standards of personal representation of conduct (on or off campus) throughout their tenure at FBCS. While it has never been the intent of the administration to police the decision and behaviors of FBCS students away from our campus it is important that parents and students recognize that any form of negative personal representation and/or negative public notoriety towards Florida Bible Christian School, (verbal or physical, literal or figurative, written or through the use of technology), will not be tolerated. Any student who violates this policy will be in jeopardy of immediate dismissal.

E. Personhood and Sexuality

Florida Bible Christian School believes that we have been created in the image of God as a triune being – body, soul, and spirit. What we do for and with our bodies is intertwined with our soul and spirit. Therefore, we view sexuality as a beautiful creation of God intended as an expression of love and intimacy within the holy covenant of marriage. This is a traditional Christian view that is often not observed in our present culture. The act of premarital sex is a sad misunderstanding of both the importance of sexuality and God's sacrament of marriage. We expect that students will observe the biblical value of waiting to express their sexuality within marriage and that teaching will be reinforced in the home. Students who fail to observe this biblical value will likely be required to undergo professional Christian counseling as well as receive disciplinary consequences up to and including dismissal.

Students with an unplanned pregnancy (both pregnant female students and male students who become fathers) will have an immediate need for serious decisions as to the welfare of the child, time to discuss planning with family, and the need for counseling. The school may elect to choose one of the following responses to a student pregnancy:

1. Provide homebound academic instruction during the course of the pregnancy.
2. Provide a semester or more off so that the student may give birth and make necessary arrangements for the child.
3. Automatically withdraw the student from the school.

The school decision will be on a case to case basis. Additional school-related consequences could be the following:

1. A period of suspension.
2. Student removed from all extracurricular activities and forfeiture of all honors, awards, or elected positions.
3. Return to the school will be approved only after administrative review of all information related to the matter.
4. In order to return to the school, the student agrees to abide by school requirements such as professional counseling, pastoral care, and/or student contract.

Continued sexual activity outside of marriage or the abortion of an unborn child will likely result in the student being dismissed from school.

Female students who become pregnant as a result of rape or incest will be cared for in a matter deemed appropriate by the school.

F. Communication and the Discipline Process

Parents and legal guardians are encouraged to contact the school administration in matters of discipline and student welfare. Conferences regarding student discipline are restricted to parents and legal guardians only.

G. Detention Policy

Detentions range from one to three hours. After-school administrative detentions, over one hour, are served only one hour at a time. They are scheduled by a detention coordinator and served with a designated school employee. Failure to serve a one-hour detention automatically results in 3 one-hour detentions (served on Saturdays) being assigned. Failure to report to any part of that detention will result in an automatic suspension. In this case, a parent must meet with an administrative representative before a student will be permitted to resume classes.

When a student earns a detention, a notice will go home with the student that day, and the teacher will also notify the parents by phone or email. The Wednesday before the student's detention is to be served, a letter explaining the date, time, location and cost will be handed to the student at school and they will be required to sign acknowledging that they received the letter. It is then the student's responsibility to hand this letter on to their parents. The following guidelines are observed by the school administration in issuing detentions:

The process of discipline for minor infractions will normally follow, but is not limited to, the specific steps as described below:

- **Step 1** – Teacher/student conference; discipline referral may or may not be given.
- **Step 2** – Teacher/student conference; student receives discipline referral. Teacher contacts parent to inform and seek partnership.
- **Step 3** – Teacher refers unresolved situation to the Principal's office for parent conference.

H. Detentions

Detentions may be assigned by the teachers or Principal primarily for minor infractions which create a disturbance to the learning environment.

- Friday Detentions – Held from 3:30 – 4:30 p.m. (cost:\$10)
- Student dress code must be followed in detention.
- Students must bring paper and pen and work will be assigned.
- Detentions will be rescheduled only with prior permission from the Principal.

I. Saturday School

Saturday School is a consequence for violation of a major school rule or repeated violation of the school's standard of conduct.

- Saturday School – Held from 8:00 – 11:00 a.m. (cost: \$20)
- Student dress code must be followed in Saturday School.
- Students must bring paper and pen and work will be assigned.
- Saturday School will be rescheduled only with prior permission from the Principal.

J. Suspensions – (held at home not at school)

Suspension from school is a result of serious or repeated minor misconduct or a violation of a major school rule. Suspensions range one day to two weeks. A student who receives a suspension is separated from the school community entirely and is not permitted to be on campus or attend any school related activities, including athletics. A letter of suspension will go in the student's file. A suspended student may be on campus (with a parent) to receive school work from teachers. All work (including tests) will be completed upon the first day returning to class or it may count as a zero.

K. Expulsion Procedure

Realizing the serious nature of a student expulsion and the resulting consequences in the life of an expelled student, FBCS is determined to uphold an expulsion policy that is consistent, just, and which follows a defined "due process" procedure. When a student either develops a history of continual misconduct or commits a serious violation of the Code of Conduct, the corresponding administrator will place the student on a ten-day suspension with recommendation for expulsion. This recommendation will be forwarded to the President who will then convene a Disciplinary Board.

The Disciplinary Board will be comprised of:

- Florida Bible School Board Member (Church Elder)
- Florida Bible Church and Christian School President
- Parent or Florida Bible Christian School faculty member
- School administrator (with the recommending administrator being ineligible)

The Board will convene at a mutually agreeable time during the ten-day suspension and will hear testimony and examine evidence from the recommending administrator and from the student being considered for expulsion and his/her parents/guardians. After all testimony has been offered and all evidence examined, the board will deliberate and forward a binding resolution to the conflict. The resolution will then be executed by the recommending administrator.

L. Student Accountability

Student accountability at FBCS comes in the form of an Individual Student Discipline Report. This report is a tool used by the Principal to carefully monitor the accumulation of Minor infractions or Major Infractions a student has received throughout the school year.

Each student discipline report is divided into three levels:

Yellow alert status – an annual accumulation of 15 points. (Student is cautioned and a letter is sent home to notify parent of current status.)

Red alert status – an annual accumulation of 30 points. (Student is cautioned and parent is contacted by school administration to seek further partnership to avoid contractual status and possible non invitation for following school year.)

Contractual Status – an annual accumulation of 40 points. (Parent is contacted by school administration and regular meetings with school counselor are mandated. *Student is in serious jeopardy of immediate expulsion pending additional infractions. Quarterly GPA of 2.0, as stated in Academic Probation, will be monitored also.*)

Friday Detentions -3 points

Saturday School – 5 points

Suspensions (1 or 2 days) -10 points

Suspensions (3 or more days) – 15 points

XIV. Code of Conduct

The FBCS Secondary Division is comprised of grades 7th through 12th and it serves the purpose of partnering with the student, the family, and the church in encouraging the student to know God, know himself or herself, and transform our culture for Christ and His kingdom. It must be understood that this is a partnership and that the school desires the best for the student. The role is not adversarial, but it is truly an attempt to come along side of each child and help him or her to be a more devoted Christ follower. By signing the FBCS Statement of Agreement, parents and students agree that they cheerfully and wholly will support the school's decision on areas of discipline and correction, even if there is disagreement on the nature or consequences of a disciplinary matter. Failure to abide by this principle may result in the student being asked to withdraw from the program.

FBCS operates on the philosophy of redemptive discipline. It is the school's intention to act with a spirit of grace and to bring healing and restoration when a standard or principle has been broken. In the words of the New Testament, we will strive to "win a brother." Students and families should review the code of conduct so that they are fully aware of impending consequences should any violation occur.

Areas of Particular Concern

One of the great benefits that FBCS has offered students, families, and teachers over the years is a safe, nurturing environment that encourages growth. Students must realize that *any threat* to a safe environment is considered a grave offense, so each person should be painfully aware that certain acts will not be tolerated. The school administration is particularly sensitive to the following: 1) disrespect or disregard towards a teacher 2) threats of any nature (even if meant as a joke) 3) bullying or harassing another student 4) racial or ethnic slurs 4) sexual harassment 5) theft 6) vandalism of school or personal property . Any act that threatens the emotional or physical safety of others will be dealt with accordingly.

Students should also be aware that the school will pay particular attention to issues of integrity. Therefore, expect a substantial response to acts that violate integrity such as copying someone else's homework or allowing your homework to be copied; cheating on a quiz, a test, or exam; plagiarism (such as cutting and pasting from a website and presenting the material as your own without proper footnoting); lying to a teacher or another authority figure; deceiving or allowing deception. Integrity is the cornerstone of a healthy civilization, so students must learn now to demonstrate honesty and integrity, even if it hurts.

Finally, students should be aware that, as representatives of the school off campus, off campus conduct matters. Any participation in sexual immorality, criminal activity, or use of non prescriptive drugs or alcohol can result in sober consequences, up to and including expulsion – even if the activity occurred off campus or during non-school hours. It is important that you represent the Lord Jesus, your family, and your school well.

Please refer to the following pages for details on what the school considers to be violations of the code of conduct.

Minor Infractions:

- Failure to report to school office when tardy to school
- Unexcused tardiness
- Unexcused absences
- Late to class without a pass
- Failure to submit homework
- Failure to bring books or materials to class
- Unauthorized use of devices such as beepers, cell phones, pagers, radios, etc. (See beeper, cell phone, PDA policy)
- Unauthorized use of phone
- Talking in class

- Disruptive behavior
- Disruption or misconduct on school transportation
- Unauthorized fund-raising or solicitation
- Distribution of any type of unauthorized fliers on campus
- Inappropriate public display of affection (PDA)
- Loitering (parking lots, restrooms, or in isolated areas of campus)
- Chewing gum
- Dress code violation

Consequences:

The process of discipline for minor infractions will normally follow, but is not limited to, the specific steps as described below:

- **Step 1** – Teacher/student conference; discipline referral may or may not be given.
- **Step 2** – Teacher/student conference; student receives discipline referral. Teacher contacts parent to inform and seek partnership.
- **Step 3** – Teacher refers unresolved situation to the Principal’s office for parent conference.

Major Infractions:

- Skipping or cutting class (on or off campus)
- Leaving class without a pass
- Failure to report for after school detention
- Continued dress code violations
- Truancy
- Misuse of school computers
- Parking or traffic violation on campus grounds
- Use of provocative language (obscene, profanity, inflammatory)
- Harassment
- Forgery of signatures on any school-related document
- Participation in non-sanctioned organizations
- Gambling
- Distribution or sale of any medication (including over-the-counter and prescription medicine)
- Assault on another student (verbal or physical threat)
- Intentional deception of teacher or school official (lying)
- Insubordination or disrespect for authority
- Cheating or plagiarism
- Theft (stealing: unauthorized taking of money, materials, or other items)
- Fighting (battery)
- Possession or use of tobacco products.
- Possession, use or sale of fireworks
- Possession of aerosol/chemical weapons
- Possession and/or concealment of a simulated weapon

- Possession of alcohol or illegal drugs
- Vandalism (destruction or defacing school property)
- Extortion
- Bullying
- Lighting matches/starting fires
- Racial or ethnic slur
- Violation of suspension
- Tampering with or discharging fire alarms or emergency equipment
- Bomb threat
- Death threat
- Immoral behavior (indecent proposition/obscene materials)
- Sexual Harassment
- Possession or use of mood modifiers, alcohol, illegal drugs (on or off campus)
- Possession and/or concealment of weapons (knife, dart, brass knuckles, firearm on or off campus)
- Any criminal violation/conviction – misdemeanor or felony (on or off campus)
- Assault on a staff member or school official (on or off campus)
- Assault with a weapon (on or off campus)
- Use of aerosol/chemical weapon
- Arson (on or off campus)
- Sale or distribution of mood modifiers, alcohol, prescriptive or illegal drugs or substances passed off as drugs (on or off campus)
- Sex violations, an offense against chastity or Christian decency (on or off campus)

Consequences:

The process of discipline for major infractions will normally follow, but is not limited to, the specific steps as described below:

- **Step 1** – Principal/student conference; Saturday School, suspension, or expulsion may be recommended.
- **Step 2** – Teacher/Parent conference; student receives discipline. Principal contacts parent to inform parents of violation and discipline taken.
- **Step 3** –Principal has a parent conference in which partnership with parent is requested in helping student to be successful at FBCS.

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REVISED July 2008 Florida Bible Christian School is always seeking to refine our practices, policies, and procedures toward the goal of school improvement. Therefore, Florida Bible Christian School reserves the right to update, revise, or amend the policies and statements that appear in this Parent/Student Handbook. Florida Bible Christian School reserves the right to interpret its rules and policies as it sees necessary.

STATEMENT OF AGREEMENT

Please sign and return to the school office.

- We have read the Florida Bible Christian School Secondary Parent/Student Handbook.
- We agree to be held accountable to the standards set forth in the handbook.
- We understand the Code of Conduct as it applies to my child, and we agree to support and abide by the disciplinary measures determined by the policies and administration of the school.

Student's Name – Please Print

Grade

Student's Signature

Date

Parent's/Guardian's Name – Please Print

Parent's/Guardian's Signature

Date

Relationship to Child:

Father Mother

other _____



Go Warriors!

Florida Bible Christian School

A Ministry of Florida Bible Church

9300 Pembroke Road, Miramar, FL 33025

954.431.6770 Broward

305.621.3951 Dade

954.431.5475 Fax

www.floridabible.org